



INTERNSHIP APPLICATION

Name: _____ Student ID: _____

Mailing Address: _____

Home Phone: _____ Work Phone: _____ Cell Phone: _____

Email: _____ Message Phone: _____

Are you a Chugach Alaska Corporation Shareholder or Descendant Yes No

Descendants provide related Shareholders Name/Phone Number: _____

Name of College you are enrolled in? _____

Class Standing: Freshman Sophomore Junior Senior Graduate

Do you have a **Degree Planning Sheet:** Yes No

Declared Major: _____

College Faculty Advisor Name: _____

Projected Graduation Date: _____

Emergency Contact Name/Phone Number: _____

On a separate sheet of paper please respond to the following questions:

1. Why are you applying for an internship with Chugach Alaska Corporation and what do you hope to gain or accomplish from the experience?
2. Describe your education and training experience.
3. Briefly describe your career goals and how you are currently working on achieving them.

In which departments are you interested in working in? Why?

Use of Chugach Alaska Corporation Funds: I understand if I am selected for the internship program, the Chugach Alaska Corporation funding I receive will go toward my approved classes, tuition and books.

Withdraw, incomplete or failed Class/Seminars- I understand I must notify the Shareholder Development Department immediately if I am struggling in a class(s), have attendance issues, or need to withdraw from a class or seminar. I also understand that I need to attend every class and maintain a 2.0 GPA and remain a full time status student to continue in the Internship program.

Grade Transcripts- I understand that immediately upon completion of a semester I shall submit a copy of my transcripts to the Chugach Alaska Corporation, Shareholder Development Department; to verify completion of the courses, full time status and Grade Point Average requirements.

I have read and understand the above Statement and the Internship program information and I agree to abide by the terms and conditions of the Internship if approved. The information that is provided in this Internship application is true, correct and complete. I also certify that I am either a Chugach Alaska Corporation Shareholder or descendant of a Chugach Alaska Corporation Shareholder.

Applicant Signature

Date



INTERNSHIP PROGRAM INFORMATION

What is the Chugach Alaska Corporation Internship Program? The Chugach Internship program provides a resource for full time students attending college to obtain their degree while gaining work experience. Work experience adds meaning to classroom instruction and allows internship participants to explore career options.

ARE YOU ELIGIBLE?

- Yes No Are you a Chugach Alaska Corporation Shareholder or descendant?
 Yes No Have you been accepted to participate in an accredited college?
 Yes No Are you enrolled in 12+ credits for undergraduates or 9+ credits for graduate students?
 Yes No Was your last college semester completed with a 2.0 GPA?
 Yes No Are you at least 18 years of age with a good work record?

If you answered no to one of the questions above please contact the Chugach Alaska Corporation Shareholder Development Department.

What is an Intern? An intern is a Chugach Alaska Corporation Shareholder or descendant who is enrolled and attending college full time, 12+ credits for undergraduates and 9+ credits for graduates and maintains a 2.0 or above Grade Point Average.

How many hours will I work when school is in session/not in session? Interns generally will not exceed 20 hours per week when school is in session, or 40 hours per week when school is out of session. Interns work under the supervision of a manager of Chugach Alaska Corporation or one of its subsidiaries/business partners. The intern work assignments are made within a variety of departments and disciplines.

How much will I get paid? You will be paid a competitive internship wage while you gain valuable work experience.

Will I be eligible for benefits? As an intern, you will be paid (pro-rata) for any holidays, accrue vacation and personal leave.

Will I receive performance appraisals? Yes. Quarterly Evaluations regarding your work performance will be provided, if your work or school performance falls below a satisfactory level, you may be separated from the program before you obtain your degree.

Will I be employed after completing my Internship? Not necessarily. The purpose of the program is to provide participants with valuable work experience which will in turn, provide them with marketable skills. This is a benefit for participants whether or not permanent employment with Chugach is the end result.

How do I apply for an Internship? Contact Shareholder Development at: (907) 563-8866 or shareholderdevelopment@chugach-ak.com for questions or log on www.chugachjobs.com to see if an internship position is available.

INTERN APPLICATION CHECKLIST:

- Intern Application
- Shareholder Talent Bank Form
- Chugach Employment Application/Resume
- Two Letters of Recommendation
- Transcript (Official and Unofficial)
- Student Schedule/Bill
- Degree Planning Sheet
- Acceptance Letter
- Responses to three essay questions

Send Completed application packet to:

Chugach Alaska Corporation
Shareholder Development/Internship
3800 Centerpoint Drive, Suite # 601
Anchorage, AK 99503
Phone: (907) 563-8866 or Fax: (907) 550-4147
Email: shareholderdevelopment@chugach-ak.com

